

RR RUEHAG RUEHAO RUEHAP RUEHAST RUEHAT RUEHBC RUEHBI RUEHBL RUEHBZ
RUEHCD RUEHCHI RUEHCI RUEHCN RUEHDA RUEHDBU RUEHDE RUEHDF RUEHDH
RUEHDT RUEH DU RUEHED RUEHEL RUEHFK RUEHFL RUEHGA RUEHGD RUEHGH RUEHGI
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RUEHKR RUEHKSO RUEHKUK RUEHKW RUEHLA RUEHLH RUEHLN RUEHLZ RUEHMA
RUEHMC RUEH MJ RUEHMR RUEHMRE RUEHMT RUEHNAG RUEHNEH RUEHNG RUEHNH
RUEHNL RUEHNP RUEHNZ RUEHPA RUEHPB RUEHPD RUEHPD RUEHPT RUEHPW RUEHQU
RUEHRD RUEHRG RUEHRN RUEHROV RUEHRS RUEHSK RUEHSL RUEHTM RUEHTRO
RUEHVC RUEHVK RUEHYG
DE RUEHC #2421/01 2471634
ZNR UUUUU ZZH
R 041616Z SEP 09
FM SECSTATE WASHDC
TO ALL DIPLOMATIC AND CONSULAR POSTS COLLECTIVE
RUEHTRO/AMEMBASSY TRIPOLI 9492

UNCLAS SECTION 01 OF 02 STATE 092421

E.O. 12958: N/A
TAGS: [CVIS](#) [CASC](#) [CMGT](#) [KCSY](#)
SUBJECT: THE NEXT PHASE FOR THE CCD PORTAL SERVICE

REF: 08 STATE 121441

¶1. Summary. In approximately two months, any link leading to the legacy Consular Consolidated Database (CCD) portal will no longer work. The new, easier-to-use CCD Portal Service (CCDPS) will be the only path available to access the CCD. This release of CCDPS is for OpenNet and interagency users. CCDPS comes in two modes - basic and expanded. The online user manual provides step-by-step guidance on CCDPS features, use, and access. With ample screenshot illustrations, the manual serves both as a reference work and a training tool. End Summary.

CCDPS BASIC

¶2. CCDPS Basic is a robust framework that replaces the current CCD interface with the following improvements:

- a. The REPORTS MENU toggle allows users to hide the menu to provide for more screen space to view reports.
- b. The MOST RECENT REPORTS submenu keeps a user's most recently accessed reports at the top of the menu.
- c. An enhanced column sorting and grouping function for all reports lets users customize how they view reports.
- d. A complete online user manual provides easy access to questions about the CCDPS.

CCDPS EXPANDED

¶3. The CCDPS Expanded version (launched from a button on the Basic toolbar) provides the capability to perform comparative analysis by allowing users to:

- a. View two or more reports at the same time.
- b. Send reports to separate windows.
- c. Maintain multiple reports active at the same time.
- d. Save report parameter settings.
- e. Sort reports by columns.

GETTING STARTED

¶4. If you access the CCD from a desktop icon, follow

the steps below to reset the icon:

- a. Right-click the desktop icon and choose properties.
- b. In the Web Document tab, replace the path in the 'URL' field with the following:

<https://cadata.ca.state.gov/CCDPS/Reports/Basic.aspx?Mode=OpenNet>

- c. Click the General tab and type 'CCDPS.'
- d. Click OK.

¶5. The CCDPS homepage is blank except for the menu bars on the top and the left-hand side. Click on the Logon button in the upper left-hand corner to open the User Authentication page and log in using your normal CCD User Name, User Password, and User Location.

The URLs are new:

Basic link:

<https://cadata.ca.state.gov/CCDPS/Reports/Default.aspx>

<https://cadata.ca.state.gov/CCDPS/Reports/Basic.aspx?Mode=OpenNet> (from CA-Web)

Expanded link (launched from a button (arrow icon) on the Basic toolbar):

<https://cadata.ca.state.gov/CCDPS/Default.htm>

Once you are logged in, you should see "CCD Portal

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Service 02.02.00" at the top of the browser.

¶6. Intelink-U users may access CCDPS through the following URL:

<https://ccdi.intelink.gov/CCDPS/Interagency.aspx>

¶7. OSIS.GOV users may access CCDPS through the following URL:

Basic version:

<https://ccdi.state.osis.gov/CCDPS/Reports/Basic.aspx>

Expanded version:

<https://ccdi.state.osis.gov/CCDPS/Interagency.htm>

¶8. Individuals needing a CCD account who serve in the United States or at posts without consular services will find relevant information on the Welcome page and under the Support tab ("Request CCD Account"). Individuals at posts abroad with consular services should contact the CST Administrator in your consular section to request a CCD account.

USING CCDPS

¶9. The CCDPS has a complete online user manual which opens when the user clicks on the question mark icon on the horizontal toolbar. The user manual provides step-by-step guidance on CCDPS features, use, and access, and provides ample screenshot illustrations. The manual is both a reference work and a training tool. We encourage users to use the manual as a tour guide for their initial exploration of CCDPS.

¶10. We encourage you to provide feedback to the CA Overseas SupportDesk (supportdeskca@state.gov), or alternatively complete a survey at:
http://caweb.ca.state.gov/ca_survey/surveys/cstccdps.htm

¶11. In approximately two months, the Office of Consular Systems and Technology (CA/CST) will disable the former path to the CCD. We will send a cable shortly before we remove it. Once this happens, all users will be required to use the new CCDPS to access the CCD. Therefore, we encourage users to make the switch as soon as possible.

¶12. Minimize considered.
CLINTON